



Bicester Heritage
Buckingham Road, Bicester, OX26 5HA

Tel: +44 (0) 1869 327 928 (office hours)
email: hq@bicesterheritage.co.uk

Welcome to the Crew Rooms

- For the security of all our guests, please ensure electrical appliances are switched off, doors are locked and windows closed when you leave your room.
- The main gate is locked at 6pm and reopened at 7am. If you require access outside of these times, please let our Security team know. They are stationed outside the Guard House and conduct regular sweeps of the grounds.
- In an emergency, 24 hour security is available from the Guard House or you can call: 07843 162049.
- Should you have any questions or concerns, please give us a call during office hours on 01869 327928 and we will be more than happy to help.
- We hope you enjoy your stay with us. Please remember to lock the room when you leave and drop the key with Security or the Estate Office before departure!

Emergency procedures

The emergency procedures can be found in your room. These will instruct you on what to do in the event of an emergency. Please read these and ensure you are aware of the location of your nearest exit and assembly point. In case of fire, please do not attempt to extinguish it yourself. Raise the alarm and use the nearest exit.

Arrival, checking out and departure

Rooms are available for check-in after 04pm on the day of your arrival, unless prior arrangements have been made.

We respectfully request that guests please check out and vacate their rooms before 11am on the morning of their departure; otherwise an additional charge may be made. Rooms should be locked and keys handed to Security or the Estate Office prior to departure. Payment can be made by cash, cheque or by online booking with www.airbnb.co.uk – we currently cannot accept card payments.



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Accessibility & wheelchair access

The Crew Rooms are all on the ground floor with no stairs. The entrance is raised and would require a ramp. The Crew Rooms have been designed around the original constraints of this 1926 building so unfortunately the rooms are not ideal for wheelchair access or guests with limited mobility. Parking can be arranged directly outside the Crew Rooms for ease. We do have disabled toilet facilities on site – building 107 outside of Historit.

Banking

The nearest ATM is a Royal Bank of Scotland machine outside Tesco on 1 Holm Square, Southwold Bicester, OX26 3YQ (0.38miles away). It offers free withdrawals and is available 24 hours a day. Alternatively, there is an ATM inside Mid Counties Co-op, Audley House, Buckingham Road, OX26 3ES. A number of banks operate in Bicester.

Children

Due to the nature of our business on site the Crew Rooms are not an ideal location for babies or children. We do not have baby changing facilities within the Crew Rooms or cots.

Cleaning

If you are staying for a week the room will be serviced once. If you would like the room to be serviced more frequently please let us know when booking and we can arrange this at a fee of £20/day.

Cooking facilities and eating

The Bowen-Buscarlet and Rotherham suites provide you with a kitchen. Please ensure that you switch off the cooker if no longer in use.

If you have the Betts or Duclos rooms or just don't fancy cooking, you will find a number of local restaurants featured on trip advisor: https://www.tripadvisor.co.uk/Restaurants-g1015731-Bicester_Oxfordshire_England.html and there are a number of restaurants at Bicester Village: <http://www.bicestervillage.com/en/brands/food-and-drink>

All rooms have tea & coffee making facilities.

Dogs

Bicester Heritage is an active airfield so dogs are not permitted on site with the exception of assistance dogs. Dogs are not allowed to stay within the Crew Rooms.

Estate Office

The Estate Office is located on the Main Drive Building 131. The Bicester Heritage office is located in the Parachute Store Building 92 on the Western Avenue – opposite the Crew Rooms.



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Facilities

We can provide a hair dryer and iron but these are not kept in the rooms, please request in advance. We do not have a trouser press on site.

Feedback

We are very keen to hear what guests think of their time here and we appreciate all who take the time to submit their comments to sites such as TripAdvisor. If your booking was made via Airbnb there is an online opportunity to feedback and of course please feel free to email us directly at hq@bicesterheritage.co.uk

First Aid

First Aid is available when the site is open for business with a First Aider on site between 07.00am and 06.00pm. A First Aid box can be found in the Estate Office.

Hearing Loop

We do not have a hearing loop system on site.

Hot Water & Heating

The water tank services all the Crew Rooms so may take 5-10 minutes to warm up. The heating is on a communal thermostat scheduled to click on from 06.30am to 08.30am then 04.30pm to 10.30pm.

Leisure Centre

Bicester's Leisure centre is located on Queens Avenue, OX26 2NR and offers a 25m swimming pool and 15m learner and fun pool and sport activity hall, gym, crèche and café.
<http://www.leisurecentre.com/bicester-leisure-centre>



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Local Attractions

Ashmolean - <http://www.ashmolean.org/>

Bicester Gliding Club - <http://www.windrushers.org.uk/>

Bicester Hotel Golf & Spa - <http://www.bicesterhotelgolfandspa.com/>

Bicester Village - <http://www.bicestervillage.com/>

Blenheim Palace - <http://www.blenheimpalace.com/>

MINI Plant Tour – Oxford - <http://www.mini-production-triangle.com/facts-figures/plant-tour.aspx>

Oxford University Museum of Natural History - <http://www.oum.ox.ac.uk/>

Pitt Rivers Museum - <http://www.prm.ox.ac.uk/>

Rousham House & Garden - <http://www.rousham.org/>

Soldiers of Oxfordshire Museum - <http://www.sofo.org.uk/>

Stowe Landscape Gardens – National Trust - <http://www.nationaltrust.org.uk/stowe>

Waddesdon Manor - <http://www.waddesdon.org.uk/>

Medical

The nearest Accident and Emergency department is located at John Radcliffe Hospital, Headley Way, Headington, Oxford, Oxfordshire, OX3 9DU - 01865 741166. If you are seriously ill, you should call 999 and ask for an ambulance. If you are not well call the NHS 111, which will give you advice on where to go.

There is also an A&E unit in Banbury – Horton General Hospital, Oxford Road, Banbury, OX16 9FG – 01295 755000.

Bicester First Aid Unit at Bicester Community Hospital can be found on Piggy Lane (access via Coker Close). This service is open weekdays from 6pm to 11pm and 8.30am to 11pm on weekends and bank holidays. The first aid unit sees all minor injuries, but has no x-ray facilities. Telephone no: 01865 903880.

Mobile phones

Mobile phone reception is generally good in the Crew Rooms. NO landline phone is available from the guest accommodation.

Mobility scooter

We have one mobility scooter on site that can be used as a guest of the Crew Rooms but does require pre-booking by emailing hq@bicesterheritage.co.uk



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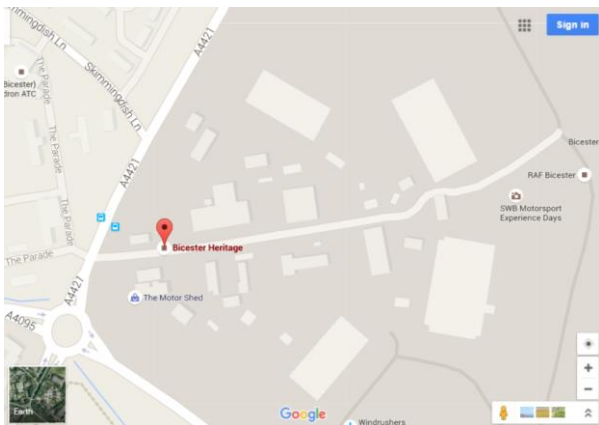


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Parking

Free parking is available outside Building 82 found to the rear of the Crew Rooms. Additional free parking is available outside the Guard House. All vehicles are parked at the owners risk and we will not accept liability for damage/theft to or from a vehicle. Please drive carefully around the site and keep to the 20 mph speed limit. Please be considerate in your parking to ensure you leave room for others to get in and out. If you are leaving early or arriving late, please avoid excessive noise in consideration of our other guests or park your vehicle away from the Crew Rooms, outside the Guard House.



Post office

Our local post office is located inside Co-op, 9 Bassett Ave, Bicester OX26 4TZ. It is open from 9am until 5.30pm. There is a letterbox on Buckingham Crescent, close to Dominos Pizza, OX26 4HB with layby parking.

Smoke detectors

The Crew Rooms are all fitted with smoke detectors, please note these alarms are audible only.

Smoking

We would like to remind our guests of our **No Smoking policy**. You are not permitted to smoke in any of the guest rooms or inside any other buildings on the site. If you do wish smoke, please make use of the outside garden area and please dispose of your cigarettes in buckets provided around the site.

Torches

The Crew Rooms are all supplied with Bicester Heritage torches found in drawers beside the bed, these are a back-up measure in case of lighting failure. If you would like to have a Bicester Heritage torch we would be delighted to offer you a new branded torch for £4 – please see Tiggy Atkinson in the Bicester Heritage office.



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Transport

BUSES. There is a useful link to local bus routes here:

<http://www.carlberry.co.uk/rfnshowl.asp?L1=BIC0040> and Thames Travel buses:
<http://www.thames-travel.co.uk/timetables-fares/bicester/>

CAR RENTAL. National car rental firm Hertz offer a pickup service in Oxford or Milton Keynes. There is a local firm in Bicester <http://www.bicesterrental.co.uk/> or luxury car hire via <http://prestigekeys.com>

TRAINS Bicester has two train stations:

Bicester North, this station is a 10-minute walk away on Buckingham Road, OX26 6EF, 3 minute car ride away http://www.nationalrail.co.uk/stations_destinations/BCS.aspx .

Bicester Village Station is a 10 minute cab ride and can be found on London Road, Bicester, OX26 6HU http://www.nationalrail.co.uk/stations_destinations/BIT.aspx

TAXIS. We would recommend Alpha Cars 01869 252525 which can be picked up from the station without pre-booking.

Umbrellas

Bicester Heritage branded umbrellas can be found in the Crew Rooms. As guests you are most welcome to use them while on site. If you would like to keep a Bicester Heritage umbrella we would be delighted to offer you a new one for £20 – please see Tiggy Atkinson in the Bicester Heritage office.

Wi-fi

Free WiFi internet is available in all of our rooms at no extra charge. To connect all you need is to locate your room Wifi (the name of your room) and use the password located on your key fob.

We hope you enjoy your stay in the Crew Rooms and take the opportunity to wander around Bicester Heritage's unique historical location that is usually closed to visitors.



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